



EHRP Down Times For 2006 Pay Raise

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The annual pay adjustment is effective January 8, 2006. All processing of personnel actions effective prior to January 8, 2006 should be entered into EHRP no later than 5:00 P.M. January 6, 2006.

Mass Pay Adjustment Processing: EHRP will go down Friday at 5:00 P.M., January 6, 2006 and will not be available again until Thursday at 7:00 A.M., January 12, 2006. This scheduled outage is for the 2006 Pay Raise update.

The EHRP system would normally be down from Friday at 5:00 P.M., January 6, 2006 until Monday at 7:00 A.M., January 9, 2006 for end of pay period processing. The extra down time is for the Pay Raise update.

If you have any questions, please contact the NIH EHRP Help Desk by any of the following methods:

Email: helpdesk@nih.gov

Website: [<http://support.nih.gov>](http://support.nih.gov)

Phone: 301-496-EHRP (301-496-3477)

Visit the NIH EHRP Website at <http://hr.od.nih.gov/ehrp/default.htm>.